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FILE: Training

MEMORANDUM FOR: Director of Central Intelligence

FROM: Harry E. Fitzwater
Deputy Director for Administration

SUBJECT: Seminar Proposal

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1. As part of its seminar program, the Center for the Study of Intelligence proposes with your approval to organize a dinner meeting between the Agency's top management and working-level officers drawn from the four directorates. Our purpose is to afford a selected group of younger officers at the GS-15, branch-chief level the opportunity to "tell it like it is," to share with management their preoccupations and concerns--whether analysts, case officers or support specialists.

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2. This proposal has been discussed with Robert Gates who suggested an evening session at Headquarters, rather than at *Agreed*. We would suggest that the session begin with cocktails at 1800 hours and that dinner be served in the Executive Dining Room at 1930 hours, following four 10 - 15 minute presentations by one representative from each of the directorates. Discussion would continue through dinner and conclude at 2100 hours or thereabouts.

3. If our suggestion meets with your approval, we will select a convenient date on your calendar, notify the other participants and prepare an agenda. A proposed list of participants is attached. Several of the junior officers were members of the first running of the Agency's Senior Officer Development Course. The others are members of the Interdirectorate Seminar and are responsible and articulate officers who ably represent their respective offices.

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Attachment

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Next 1 Page(s) In Document Exempt

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